

**Board Meeting Minutes of the Martin County EDA
January 6, 2025**

The regular meeting of the Martin County Economic Development Authority was called to order by Wes Anderson at 5:15pm. Those present were: Wes Anderson, Tim Terfehr, Richard Koons, Elizabeth Miller, and Jaime Bless. Also, present were Amber Patten, Celia Simpson, Macey Becker, Billee Rabbe, Scott Higgins, and Fairmont Sentinel.

Agenda

Motion by Koons, and seconded by Miller to approve the agenda as presented.
Carried unanimously.

Minutes

Motion by Bless, and seconded by Terfehr to approve the minutes from December 2, 2024 as presented.
Carried unanimously.

Old Business

Patten presented an email from Jim Miller, Fox Lake Conservation League regarding their plans for the Fox Lake Power Plant and what the MCEDA could help them with. Motion by Terfehr, a seconded by Bless to have MCEDA staff help with grant writing process along with presentation from Fox Lake Conservation League
Carried unanimously

EDA Activity Report

Simpson and Patten reviewed the December EDA Activity Report. Discussion ensued. Motion by Miller, and seconded by Terfehr to approve EDA staff to attend Greenseam Entrepreneurship Workshop on Monday, January 13, 2025.
Carried unanimously

Martin County EDA Board Elections

Nominations for the offices of EDA Chair, Vice Chair and Secretary-Treasurer were held.
Motion by Terfehr, seconded by Koons to nominate Wes Anderson as EDA Board Chair, Carried unanimously
Motion by Koons, seconded by Miller to nominate Tim Terfehr as EDA Board Vice Chair, Carried unanimously
Motion by Terfehr, seconded by Koons to nominate Elizabeth Miller as EDA Board Secretary/Treasurer, Carried unanimously

Virtual Presentation from Southern Minnesota Initiative Foundation (SMIF),

Alissa Oeltjenbruns shared Martin County Fact sheet, SMIF Impact Study, and SMIF Regional Booklet. Discussion ensued.

Martin County Business Survey Presentation

Macey Becker (CEDA Intern) presented and reviewed for the Board a Business Survey that went out to 386 businesses and received 21 responses. Becker went over results and will be working on contacting businesses on their concerns.

Succession Planning Event

Macey Becker (CEDA Intern) presented to the Board to host a Succession Planning event. Becker has researched possible speakers. The board would like to get Fairmont EDA involved and Fairmont Chamber of Commerce. Discussion ensued.

Motion by Koons, seconded by Terfehr to set aside \$1,000 for the event.

Carried unanimously

Priority Plan

Patten recapped the 2024 Priority Plan and presented the 2025 Priority Plan. Discussion ensued.

Motion by Bleess, a seconded by Miller to approve the 2025 Priority Plan

Carried unanimously

Consider Board Per Diem/Reimbursement Expenses for CY2025

Scott Higgins presented to the Board per diem and reimbursement expenses for CY2025.

Higgins recapped what has previously been established.

Motion by Koons, seconded by Terfehr to follow what the County Board per diem/reimbursement Expenses for CY2025.

Carried unanimously

Approval of Bills

Higgins reviewed December bills with the Board

Motion by Koons, and seconded by Terfehr to approve the bills as presented.

Carried unanimously.

Year to Date Financial Report

Higgins reviewed the CY2024 year to date financial report with the Board.

Information/Reports

Higgins presented a renewal letter from MCIT. Higgins recapped the letter. Discussion ensued.

Motion by Bleess, and seconded by Koons to accept the renewal of MCIT.

Carried unanimously

Open Discussion

None


Adjournment

With no further business to wit,

Motion by Koons, and a seconded by Terfehr to adjourn the meeting

Carried unanimously.

The board meeting of the Martin County EDA was adjourned at 6:26pm.



Wes Anderson, Board President



Elizabeth Miller, Secretary/Treasurer