

## **Board Meeting Minutes of the Martin County EDA**

**May 1, 2023**

The regular meeting of the Martin County Economic Development Authority was called to order by Wes Anderson at 5:15 pm. Those present were: Wes Anderson, Richard Koons, Brent Schultze, Jaime Bleess and Steve Fosness. Those absent were: Tim Terfehr, Elizabeth Miller. Also present were Scott Higgins, County Coordinator, Amber Patten (CEDA Consultant), Joshua Schuetz (CEDA Consultant) and Erik Kjer (Fairmont Sentinel Reporter)

Higgins requested an addition be made to the agenda to decide what to do with leftover money from Martin County's contribution to the RCEF DEED grant.

Motion by Fosness, seconded by Bleess to approve the agenda as amended. Carried unanimously.

A correction was made to the minutes of the April 3 2023 Martin County EDA Board Meeting by Koons, specifying that Tim Terfehr was present at the last board meeting.

Motion by Fosness, seconded by Bleess to approve the minutes as amended. Carried unanimously.

There was no old business to be discussed.

Schuetz and Patten presented the April client report to the board. Twelve clients were served in April.

Motion by Koons, seconded by Schultze to receive and file the April 2023 client report. Carried unanimously.

Schuetz and Patten reviewed other EDA projects with the board. Seven projects were worked on during the month of April.

Motion by Fosness, seconded by Bleess to receive and file the April 2023 Other EDA Projects Report. Carried unanimously..

Schuetz presented the recommendations from the Martin County Broadband Partnership Program Review Committee regarding the two applications currently received for funding through the Martin County Broadband Partnership to the board. Discussion was had regarding the projects.

Motion by Koons, seconded by Schultze to approve the application for funding through the Martin County Broadband Partnership Program from Bevcomm in the amount of \$71,879. Carried unanimously.

Motion by Fosness, seconded by Bleess to approve the application for funding through the Martin County Broadband Partnership Program from Federated Rural Electric Association in the amount of \$1,383,121. Carried unanimously.

Patten presented the board regarding a Festival Event Training class through the University of Minnesota which could be offered to communities in Martin County,

Patten presented the new Martin County website to the board and requested authorization to launch the new Martin County EDA website.

Motion by Koons, seconded by Bleess to approve the launch of the new website. Carried unanimously.

Patten presented options to the board for EDA apparel. Board members selected light colors and sizes.

Motion by Koons, seconded by Fosness to approve the purchase of EDA apparel. Carried unanimously.

Patten discussed funding for the SHRPA project, which will bring content creators into Martin County communities to take photographs and market the communities and their amenities with the board and said she and Schuetz will seek grant funding for the project.

Higgins presented to the board regarding the RCEF DEED Grant Summary. \$13,641 was left over from the county's contributions. RCEF requested the funds. Action was able to be taken because the grant had closed out.

Discussion was had on what to do with the funds. Schultze asked whether the funding was from the grant or from Martin County. Koons stated that the funding was from Martin County's contributions to the matching DEED grant funds. Fosness asked if the money would remain in the EDA's funds if the option to retain the funds were taken. Higgins affirmed that this was the case.

Motion by Koons, seconded by Bleess to keep the \$13,641 in funding in the Martin County EDA's funds. Carried unanimously.

Higgins reviewed bills to be paid with the board.

Motion by Koons, seconded by Fosness to approve bills to be paid from April 4, 2023 to May 1, 2023. Carried unanimously

Higgins reviewed the year to date financials and EDA budget with the board.

Motion by Koons, seconded by Schultze to receive and file the financial reports. Carried unanimously.

With no further business to wit,

Motion by Koons, seconded by Fosness to adjourn the meeting.

The board meeting of the Martin County EDA was adjourned at 6:15 p.m.

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Wes Anderson, Board President

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Tim Terfehr, Secretary-Treasurer