

**Board Minutes of the
Martin County EDA
December 13, 2021**

The regular meeting of the Martin County Economic Development Authority was called to order by Steve Fosness at 5:27 pm. Those present were: Tim Terfehr, Elliot Belgard, and Richard Koons Absent: Elizabeth Miller, Wes Anderson and Brent Schultze. Also, present Scott Higgins, County Coordinator.

Motion by Belgard, seconded by Terfehr, to approve the agenda as presented. Carried unanimously.

Motion by Belgard, seconded by Terfehr to approve the minutes of the October 4, 2021 and the November 1, 2021 minutes. with corrections. Carried unanimously.

There was no client report for November.

Higgins presented and reviewed the proposed consulting services agreement with RCEF for business services for the EDA. The proposed hourly rate is proposed at \$150/hour for client and not client hours, not to exceed 60 hours per month.

After further discussion,

Motion by Belgard, seconded by Koons Be It Resolve that the Martin County EDA hereby approve the consultation services agreement with RCEF as proposed at the hourly rate of \$150/hour for client and non-client services, not to exceed 60 hours per month, effective October 1, 2021. Carried unanimously.

Higgins presented the bills to be paid for October 5, 2021-December 13, 2021 in the amount of \$49, 618.11, with the correction of the listed amount of \$25,000 to RCEF to \$23,000 for a total of \$47, 618.11.

Motion by Belgard, seconded by Koons to approve and ratify the bills for October 5, 2021-December 13, 2021 in the amount of \$47,618.11. Carried unanimously.

Higgins presented the CY2021 year to date activity financial report for November 2021.

Higgins stated information included in the agenda packets is the University of Minnesota Extension Retail Trade Analysis for Fairmont and Martin County; and the MCIT Certificate of Excellence Property Casualty 2016-2020

With no further business to wit,

Motion by Belgard, seconded by Koons to adjourn the meeting. Carried unanimously.

The Meeting was adjourned at 6:08 pm.

Steve Fosness, Board Vice-President

Tim Terfehr, Board Secretary/Treasurer