

**Board Minutes of the  
Martin County EDA  
January 3, 2022**

The regular meeting of the Martin County Economic Development Authority was called to order by Steve Fosness at 5:16 pm. Those present were: Tim Terfehr, Elliot Belgard, Wes Anderson and Richard Koons Absent: Brent Schultze and Elizabeth Miller. Also, present Scott Higgins, County Coordinator and Bryan Stading, RCEF.

Motion by Koons, seconded by Anderson, to approve the agenda as presented. Carried unanimously.

Motion by Belgard, seconded by Terfehr to approve the minutes of the December 13, 2021 Board meeting minutes with grammatical corrections. Carried unanimously.

Fosness called for nominations for election of Board President for the year 2022.

Belgard moved the nomination of Brent Schultze as Board President for the year 2022, seconded by Koons, with no further nominations; and to casts unanimous ballot or Brent Schultze as Board President. Carried unanimously.

Fosness called for nomination for election of Board Vice President.

Belgard moved the nomination of Steve Fosness as Board Vice-President, seconded Koons, with no further nominations, with no further nominations; and to cast unanimous ballot for Steve Fosness as Board Vice President for the year 2022. Carried unanimously.

Belgard moved the nomination of Tim Terfehr as Board Secretary/Treasurer, seconded by Koons, with no further nominations, cast unanimous ballot for Tim Terfehr as Board Secretary/Treasurer for the year 2022. Carried unanimously.

Higgins stated that annually the County Board sets citizen boards and committee per diems and expenses. It is anticipated the following per diems and reimbursements for Citizen Advisory Boards/Commissions will be as follows (the County Board will meet on Jan. 4, 2022).

Per Diems - \$30 per meeting (not to exceed one per Diem per day)  
Mileage- IRS rate- .585 cents per mile  
Meal Expenses- Not to exceed \$30/day

Motion by Terfehr, seconded by Anderson, Be It Resolved that the Martin County Economic Development Authority hereby approves the following board per diem and reimbursable expenses for CY2022 as follows,

- Per Diems - \$30 per meeting (not to exceed one per diem per day)
- Mileage- IRS rate- .585 cents per mile
- Meal Expenses- Not to exceed \$30/day (15% tip allowance, rounded to the nearest dollar)

Carried unanimously.

Higgins stated that per the EDA By-Laws –Article IV, Section 2-Regular Meeting. The board will need to set the meeting dates and times for the regular EDA Board meetings for the year. Typically, the EDA Board has met the first Monday of every month, beginning at 5:15 p.m. in the Board Room of the Martin County Courthouse.

Motion by Terfehr, seconded by Anderson, Be It Resolved that the Martin County EDA, hereby sets the regular EDA board meeting dates the first Monday of each of month, except there will be no July regular board meeting. Carried unanimously.

Stading (via teleconference) reviewed the December 2021 monthly client report.

Stading informed the Board that he has approached Lime Valley Advertising to meet with the EDA Board at the next meeting to review digital marketing strategies for the EDA.

Higgins presented the bills to be paid for December 14, 2021-January 3, 2022 in the amount of \$2, 220.

Motion by Terfehr, seconded by Belgard to approve and ratify the bills for December 14, 2021-January 3, 2022 in the amount of \$2,220.00. Carried unanimously.

Higgins presented the CY2021 year to date activity financial report for December 2021.

Higgins reviewed the CY2022 approved EDA Budget included as information in the agenda packet.

With no further business to wit,

Motion by Belgard, seconded by Koons to adjourn the meeting. Carried unanimously.

The Meeting was adjourned at 6:17 pm.

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Steve Fosness, Board Vice-President

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Tim Terfehr, Board Secretary/Treasurer