

**Board Meeting Minutes of the Martin County EDA
January 9, 2023**

The regular meeting of the Martin County Economic Development Authority was called to order by Steve Fosness at 5:15 p.m. Those present were: Steve Fosness, Tim Terfehr, Elizabeth Miller, Wes Anderson and Richard Koons. Those Absent were Brent Schultze and Jaime Bleess. Also present were CEDA Consultants Joshua Schuetz and Amber Patten and County Coordinator Scott Higgins.

Fosness moved to open nominations for the role of Board President for 2023.

Motion by Koons, second by Terfehr for the nomination of Wes Anderson as Board President for 2023 by unanimous ballot. There were no further nominations. Carried unanimously.

Anderson moved to open nominations for Vice-Chairman for 2023.

Motion by Terfehr, second by Koons for the nomination of Steve Fosness for Vice Chairman for 2023 by unanimous ballot. Carried unanimously.

Anderson moved to open nominations for Secretary-Treasurer for 2023 by unanimous ballot.

Motion by Koons, second by Fosness for the nomination of Tim Terfehr for Secretary-Treasurer by unanimous ballot. Carried unanimously.

Motion by Koons, second by Fosness to approve the agenda as presented. Carried unanimously.

Motion by Koons, second by Miller to approve the minutes for the December 12, 2022 EDA board meeting. Carried unanimously.

Schuetz and Patten reviewed the monthly client report and EDA project updates for December 2022. Six clients were served and five EDA projects were worked on.

Motion by Terfehr, seconded by Koons to approve the following board per diem and reimbursable expenses for CY2023 as follows,

- Per Diems - \$30 per meeting (not to exceed one per diem per day)
- Mileage- IRS rate- .655 cents per mile
- Meal Expenses- Not to exceed \$40/day (15% tip allowance, rounded to the nearest dollar)

Carried unanimously.

Motion by Koons, second by Terfehr to set the regular EDA board meeting dates the first Monday of each month, except there will be no July regular board meeting. Carried unanimously.

Schuetz discussed the possibility of starting a Micro-Loan program for businesses in Martin County with the use of EDA or County funds. Fosness inquired whether there is grant money to seed such a program and Terfehr asked that EDA staff ask cities whether such a program would be helpful. Schuetz said he is continuing to look into funding through DEED and SMIF and said he will contact cities in Martin County to discuss interest in such a program. Koons inquired whether such a program could be attached to property taxes. Schuetz said staff will check into this option.

Schuetz presented the draft of the Martin County Broadband Partnership Program. The anticipated amount is \$1.5 million, exclusively funding last-mile fiber-to-the-premise.

Motion by Terfehr, second by Fosness to approve the draft of the Martin Broadband Partnership Program Application as presented and recommend to the county board of commissioners for consideration and approval contingent upon attorney review. Carried unanimously.

Motion by Koons, second by Terfehr to approve and ratify Bills to be Paid in the amount of \$181.25 Dec. 13-Jan. 9, 2023. Carried unanimously.

Higgins presented the CY2023 Financial Reports.

Higgins reviewed the CY2023 approved EDA budget.

With no further business to wit,

Motion by Fosness, second by Koons to adjourn the meeting. Carried unanimously.

The board meeting was adjourned at 6:00 p.m.

Wes Anderson. Board President

Tim Terfehr, Board Secretary/Treasurer